

A Quick-Study® Program

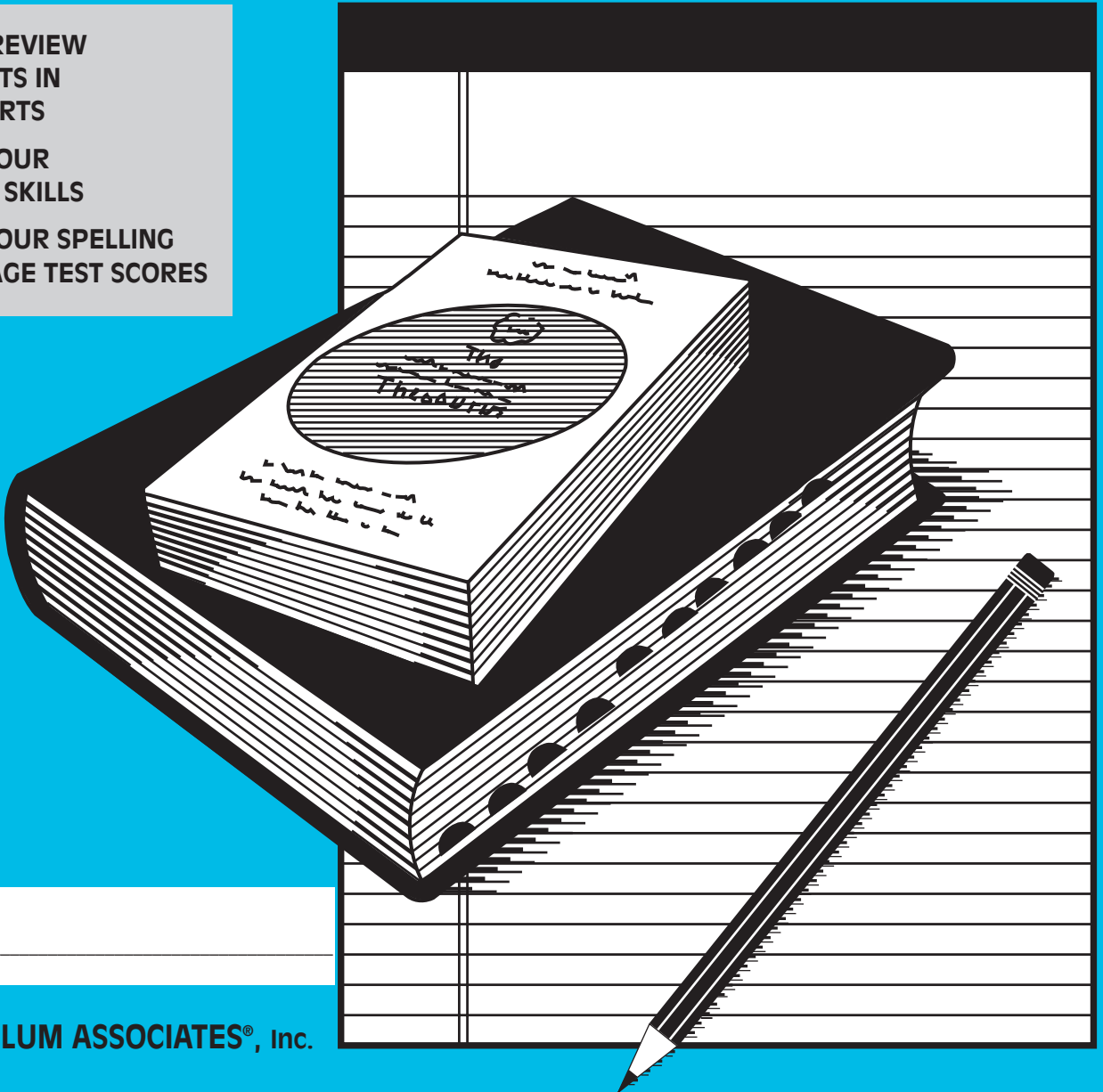
Book

1

TEST... READY®

LANGUAGE ARTS

- HELPS YOU REVIEW KEY CONCEPTS IN LANGUAGE ARTS
- DEVELOPS YOUR TEST-TAKING SKILLS
- IMPROVES YOUR SPELLING AND LANGUAGE TEST SCORES



Name: _____

FOR THE STUDENT

TEST READY[®] *Language Arts* is a review program that provides practice in test-taking skills. Your teacher will provide you with directions about how to do the lessons and how to record the answers. Your teacher will also tell you when to begin work on each lesson part and when to stop.

It is important that you read and follow all directions. When the directions tell you to **STOP**, go no further. Wait for your teacher to tell you what to do. While you work on the **TEST READY** lessons, you will come across **Testing Tips**. Read these helpful tips carefully. They can make you a better test taker.

When you use this book

- Listen carefully to all directions.
- Be sure you understand what you are being asked to do.
- Read all answer choices before choosing your answer.
- Check your answer to be sure it makes sense.
- Fill in the answer sheet carefully.
- If you have time, go back and check your answers.

This **TEST READY** *Language Arts* book was prepared for students by Deborah Adcock.

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15 14 13 12 11 10 9 8 7 6 5 4 3 2 1

LESSON 1

Part One: Spelling

Testing Tip

Remember to fill in the answer sheet carefully.

Fill in the circle under the word that is *not* spelled correctly.

1. know thank wate
 (A) (B) (C)

2. cribb small youth
 (A) (B) (C)

3. below frend high
 (A) (B) (C)

4. berd house street
 (A) (B) (C)

5. people opin think
 (A) (B) (C)

6. grass track reddy
 (A) (B) (C)

7. kepe please dinner
 (A) (B) (C)

8. clean windoe watch
 (A) (B) (C)

9. rope quiet noiz
 (A) (B) (C)

10. brown flower arownd
 (A) (B) (C)

STOP

Part Two: Language

Read the sentence. Fill in the circle in front of the part that needs a capital letter.

11. Ⓐ Do you know
Ⓑ my teacher,
Ⓒ Mr. green?
12. Ⓐ We went
Ⓑ to the park
Ⓒ on monday.
13. Ⓐ You and i
Ⓑ like many of the
Ⓒ same things.
14. Ⓐ last night
Ⓑ my father
Ⓒ read me a story.
15. Ⓐ We will visit
Ⓑ my aunt and uncle
Ⓒ in june.

Testing Tip

Read each answer choice carefully.
Remember what the directions
are asking you to do.

Fill in the circle in front of the words
that correctly complete the sentence.

16. Do you know who _____?
Ⓐ them is
Ⓑ them are
Ⓒ they are
17. _____ are my sisters.
Ⓐ Them girls
Ⓑ That girl
Ⓒ Those girls
18. The small red car _____.
Ⓐ drove away
Ⓑ over there
Ⓒ in the yard
19. _____ are going to sing.
Ⓐ The women
Ⓑ Us friends
Ⓒ The child
20. That puppy _____.
Ⓐ at the park
Ⓑ with the brown spot
Ⓒ is growing fast

STOP

Part Three: Writing

21. What is your favorite day of the week?
Why? On a separate piece of paper,
tell what day of the week
is your favorite and why.

STOP

TEACHER GUIDE

Book

1

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BY DEBORAH ADCOCK

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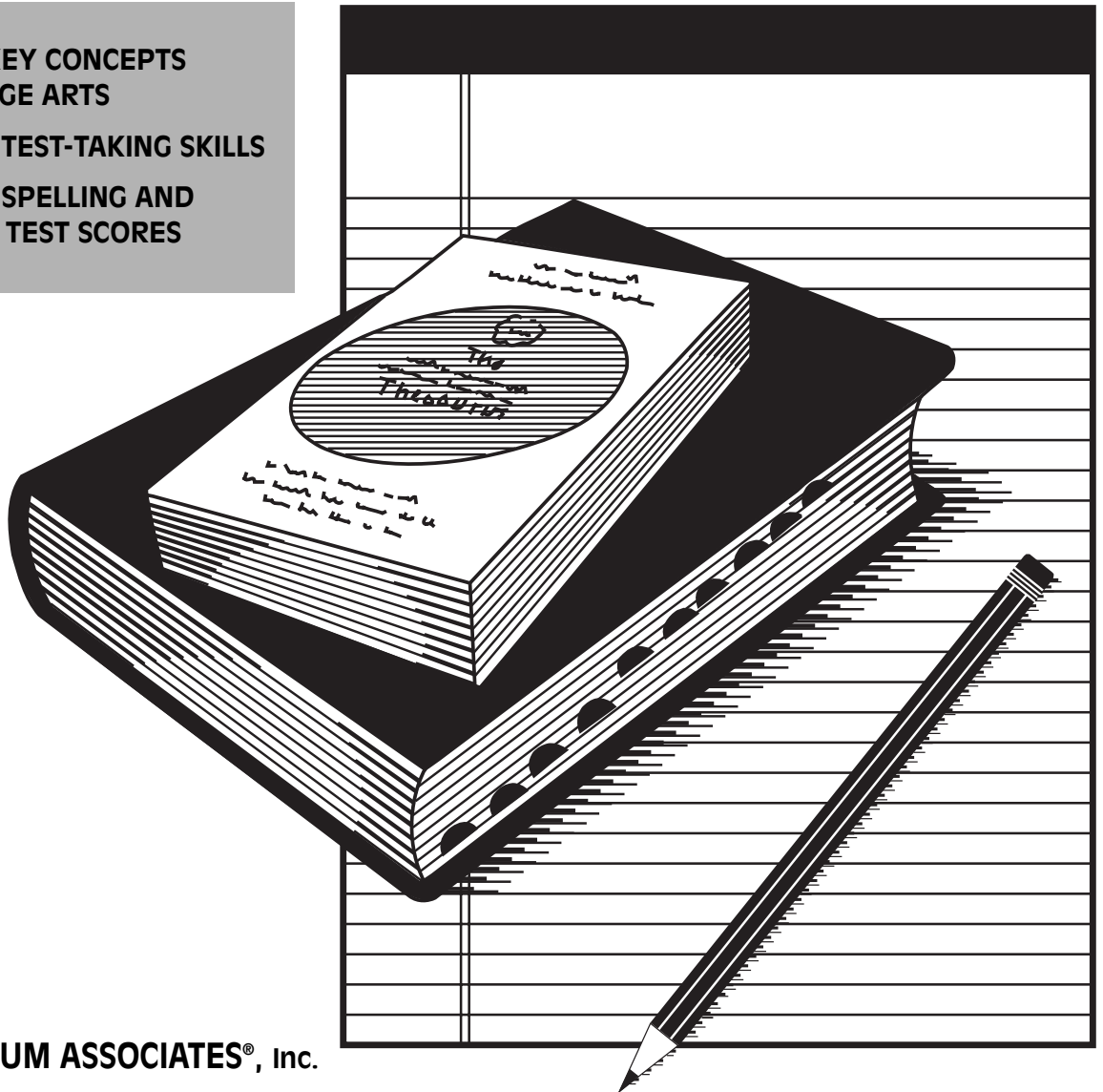


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Author

Deborah Adcock is a developer of curriculum materials in reading, language, and mathematics.

FOR THE TEACHER

What is *TEST READY*® *Language Arts*?

TEST READY Language Arts is a review program that provides practice in test-taking skills. This eight-level program is designed for students in grades 1 through 8. The program provides practice with spelling, mechanics, language expression, use of resources, and open-response writing.

Book 1 of *TEST READY Language Arts* reviews skills developed in grade 1. The 40-page book consists of ten lessons, one Practice Test, and one Answer Form. Book 1 requires direct teacher instruction. The scripted text for administering the ten lessons, the Practice Test, and the optional Pretest are included in this teacher guide on pages 6–19.

- Lessons 1 through 10 are three-page lessons. The lessons are divided into three parts. Part One is spelling. Students practice identifying correct spellings and possible misspellings, as well as proofreading sentences for misspellings. Part Two is language. Students practice their knowledge of language mechanics, language expression, and use of resources. Part Three is writing. Students practice writing responses to an open-ended writing question. Student writing is then assessed by the teacher using the rubric on page 20 of this teacher guide.
- The Practice Test and the optional Pretest are six-page lessons that provide practice with the concepts and skills presented in Lessons 1 through 10. Both tests allow students the opportunity to experience the test-taking process. The tests are divided into three parts. Part One is spelling. Part Two is language. Part Three is writing. The Pretest is included in this teacher guide on pages 22–27.
- The Answer Form provides students with the opportunity to record answers on a form similar to the ones used with most standardized tests. The Answer Form is on pages 37 and 38 of the student book. These pages should be cut along the dotted line before students begin.

How does *TEST READY*® *Language Arts, Book 1*, correlate to the various formats used in major standardized tests?

Major standardized tests differ in format. The formats of each of these tests have been included in each lesson of *TEST READY Language Arts*. For example, “The way it is” or “Best as is” is used. You will find these kinds of responses in *TEST READY Language Arts, Book 1*.

Who should use *TEST READY*® *Language Arts, Book 1*?

TEST READY Language Arts, Book 1, is appropriate for use

- with first-grade students preparing for standardized tests and proficiency tests.
- with second-grade students at the beginning of the school year to pinpoint mastered and unmastered concepts and skills.
- as a summer-school course of study with students who need further work in grade 1 language skills.

How do I introduce my students to *TEST READY*® *Language Arts*?

- Read to students all the information on the inside front cover of the student book. Ask students to pay particular attention to the Testing Tips. Suggest to students that they use these tips as they work through the book.
- Be sure that students know how to fill in the answer circles on the Answer Form.
- Tell students that they will not use the Answer Form for question 21 in Lessons 1 through 10. In addition, students will not use the Answer Form for question 51 in the Practice Test and optional Pretest. Explain to students that they write their responses to the open-ended questions on a separate piece of paper.
- Explain to students that you will be timing them as they complete the questions in the book, just as you would in a standardized-testing or proficiency-testing situation. Advise students of the amount of time they will have to complete each lesson part.

How do I simulate standard test-taking procedures while using *TEST READY*® *Language Arts*?

Provide two sharpened pencils and one *TEST READY Language Arts* book per student. If students are to use the Answer Form, ask them to detach the form and fill in the personal information section.

Discuss the procedure for erasing, following the instructions given in the standardized test or proficiency test that students will be taking. Use a stopwatch to time the tests accurately.

- **Lessons 1 Through 10**

Tell students to stop after completing Part One. Allow 10 minutes for Part One. Explain to students that you will write the time on the chalkboard 5 minutes after they have begun Part One, to alert them that they have 5 minutes remaining. Allow students 25 minutes for Part Two. Write the time on the chalkboard 20 minutes after students have begun Part Two, to alert them that they have 5 minutes remaining. Stop students at the end of the allocated time. Allow students 15 minutes for Part Three. Write the time on the chalkboard 10 minutes after students have begun Part Three, to alert them that they have 5 minutes remaining. Stop students at the end of the allocated time.

- **Practice Test and Optional Pretest**

Tell students to stop after completing Part One. Allow 10 minutes for Part One. Explain to students that you will write the time on the chalkboard 5 minutes after they have begun Part One, to alert them that they have 5 minutes remaining. Allow students 40 minutes for Part Two. Write the time on the chalkboard 35 minutes after students have begun Part Two, to alert them that they have 5 minutes remaining. Stop students at the end of the allocated time. Allow students 15 minutes for Part Three. Write the time on the chalkboard 10 minutes after students have begun Part Three, to alert them that they have 5 minutes remaining. Stop students at the end of the allocated time.

Should I time the lessons, the Practice Test, and the optional Pretest?

Whether you time the lessons, the Practice Test, and the optional Pretest depends upon your goals for using *TEST READY Language Arts*. If you are interested primarily in getting students used to being timed on a test that provides practice with an answer sheet and typical test questions, you will want to time all the lessons (or parts of each lesson), the Practice Test, and the optional Pretest, by using the suggested time limits that follow.

If you are concerned equally with students building language-arts understanding and practicing testing formats, you may want to use the lessons for instructional purposes, allowing students enough time to answer the lesson questions thoughtfully. You would then time only the Practice Test, by using the suggested time limits.

How much time is required to complete the lessons?

Each of the ten lessons requires 70 minutes for completion, correction, and discussion. The Practice Test and optional Pretest require 90 minutes.

When using *TEST READY Language Arts* as preparation for standardized tests and proficiency tests, begin the program at least 12 days prior to the scheduled test date.

Total Test-Taking Time and Suggestions for Allocating Class Time

Lessons 1–10	Suggested Time
Part One: Spelling	10 minutes
Part Two: Language	25 minutes
Correction and Discussion of Parts One and Two	20 minutes
Part Three: Writing (Open-response)	15 minutes

Practice Test and Optional Pretest	Suggested Time
Part One: Spelling	10 minutes
Part Two: Language	40 minutes
Correction and Discussion of Parts One and Two	25 minutes
Part Three: Writing (Open-response)	15 minutes

Where do students record their answers?

- **Multiple-Choice Questions**
(Selected responses)

Students record their answers in one of two places:

1. On the book page under each test item.
2. On the Answer Form on pages 37 and 38.

The teacher chooses the answer format that is compatible with the standardized test or proficiency test the students will be given.

- **Open-ended Questions**
(Constructed responses)

Question 21 in Lessons 1 through 10 and question 51 in the Practice Test and the optional Pretest are open-ended writing questions. Students write their responses on a separate piece of paper.

What is the correction procedure for the lessons, the Practice Test, and the optional Pretest?

For the best results, correct each lesson orally with students after completion. The answers for the multiple-choice questions (questions 1–20 in Lessons 1 through 10 and questions 1–50 in the Practice Test and the optional Pretest) are on the completed Answer Form on pages 28 and 29 of this teacher guide. Explain concepts that students may not fully understand and encourage them to discuss the thought processes they used to answer the questions. When answers are incorrect, help students understand why their reasoning was faulty. Students sometimes answer incorrectly because of a range of misconceptions about the strategy required to answer the question. Discussing why the choices are incorrect will help students review and clarify the overall content related to a question. Allow time for students to share strategies for solving the various question types.

The last question (question 21 in Lessons 1 through 10 and question 51 in the Practice Test and optional Pretest) requires a constructed response (written response). Constructed responses will vary among students.

Many school systems have developed their own rubrics for evaluating student writing. If your school has its own rubric, use it to evaluate the students' writing. If your school does not have its own rubric, use the rubric on page 20 of this teacher guide. This rubric is similar in content to those suggested for most performance-based tests. If the school rubric has more than or less than 4 points, adjust the denominator on the student Answer Form.

After reading a student's final written work for Lessons 1 through 10, the Practice Test, and the optional Pretest, use the writing rubric to assign the score that most closely matches the student's skills. You may record this score on the student's Answer Form.

It is recommended that correction for the open-response writing activities be done by the teacher, apart from the students. Once scoring is complete, be sure to discuss the responses to each question as a class. You may choose to point out features of a top-scoring constructed response.

What preparations are needed before the students begin?

Discuss all of the test-taking information listed on the inside cover of the student book. Inform the students that they will come across Testing Tips while doing some of the lessons. Encourage the students to read the tips carefully. These tips will help to improve test-taking accuracy and speed. Be sure each student knows how to fill in the answer circles. Provide two sharpened pencils and one *TEST READY Language Arts* book per student. If the Answer Form on pages 37 and 38 is to be used, ask students to detach the form and fill in the personal information section.

SUGGESTION: Some students may finish early. You may want students to have a book available to read during the waiting period.

How can I help my students prepare for writing responses to the open-ended questions?

Many performance-based tests require students to write a paragraph or more about a given topic so that students' writing abilities can be assessed using a rubric. To help prepare students for the open-ended writing questions, you may choose to provide them with a copy of the rubric you will be using to assess their writing. By doing this, students will know how their writing will be assessed, thereby lessening any anxiety that may prevent students from fully focusing on their writing.

You may also choose to review with students the concepts of prewriting, writing, and revising. Provide students with paper to write their drafts. The final draft should be written on another sheet of paper.

SCOPE AND SEQUENCE

Skill	Lesson and Question
Spelling	
identifying misspellings in word lists	1 (1–10); 4 (1–10); 7 (1–10); 10 (1–10); PT (1–5); OP (1–5)
identifying correct spellings in word lists	2 (1–10); 5 (1–10); 8 (1–10)
identifying misspelling in sentences	3 (1–10); 6 (1–10); 9 (1–10); PT (6–10); OP (6–10)
Language	
using capital letters	1 (11–15); 2 (11–15); PT (11–13); OP (11–13)
using end marks	2 (16–20); PT (17–19); OP (17–19)
identifying correct use of capitalization and punctuation	3 (11–20); 4 (16–20); PT (14–16, 46–47); OP (14–16, 46–47)
identifying correctly written complete sentences	1 (16–20); 6 (16–20); 7 (16–20); PT (20–22, 26–29, 37–39); OP (20–22, 26–29, 37–39)
using pronouns	4 (11–15); PT (30–32); OP (30–32)
expression	5 (11–20); 6 (11–15); 7 (11–15); PT (33–36, 42–45); OP (33–36, 42–45)
identifying author’s purpose	8 (18); 9 (13); 10 (13); PT (50); OP (50)
identifying supporting details	8 (16–17, 19–20); 9 (11–12; 14–15); 10 (11–12, 14–20); PT (40–41, 48–49); OP (40–41, 48–49)
identifying words that are first in alphabetical order	8 (11–15); 9 (16–20); PT (23–25); OP (23–25)

NOTE: The boldfaced number in a set indicates the lesson. The numbers in parentheses indicate the questions. **PT** = Practice Test; **OP** = Optional Pretest